



Australian Gas Industry Trust

FUNDING APPLICATION

Objectives of AGIT

The objectives of the Australian Gas Industry Trust are to contribute to the advancement of study, education and research in the field of gas utilisation and application development and related fields and to recognise and support excellence in those fields.

Particular objectives the Trust include –

- contributing to the personal and professional development of individuals in the field of gas and related fields and encouraging them to pursue their field of expertise;
- awarding prizes for excellence in those fields;
- supporting scholarship in those fields including the grant of scholarships and other monetary assistance;
- promoting research and invention in those fields;
- providing financial assistance to those studying or undertaking research in those fields;
- dissemination of information in those fields, including by conferences, lectures and publications; and
- promoting an understanding of those fields.

Funding Proposals

Funding proposals should be submitted in writing to the Chairman of the AGIT at the address indicated below on the prescribed form (attached).

AGIT funding is for either:

1. Providing grants for projects or for research which meet the objectives of the Trust.
2. Providing small one-off grants as financial assistance or incentives for people working in the Australian gas industry, particularly young professionals, to participate in IGU international study groups and to present at, or attend, local and international gas industry conferences.

AGIT does not provide funding to assist with ongoing operational expenses of organisations. AGIT will, in some cases and subject to satisfactory performance of the Recipient in meeting the grant milestones, provide funding for multi-year (up to three years) projects to assist with establishing a worthwhile program.

Funding proposals are considered by the AGIT Board in Board meetings held, generally, quarterly and are assessed on the merits of the proposal in meeting the objectives of the Trust, the benefit to the industry overall, funding to, and the results of projects, for organisations previously and the Board priorities and cash availability in the short and long term for funding and activities. Decisions of the Board are final.

In submitting a funding application, the Recipient agrees, if funding is provided, to abide by the Grant Terms and Conditions applicable to the type of grant and by any additional grant conditions included in the funding proposal or imposed by AGIT and accepted by the Recipient.

Funding Terms and Conditions:

Research and Funding Grants

1. The Australian Gas Industry Trust should not be the main contributor of the cash component of grants. It is expected that the organisation applying for the funding, its members or other funding providers (jointly or severally) will contribute an equivalent amount of cash funding or to provide reasons why this is not possible. Where there is joint funding from both AGIT and other sources the Recipient must successfully secure the funding from the other sources before commencing the project.
2. The Recipient must provide a tax invoice to AGIT for the agreed amount of the grant or instalment.
3. The Recipient must use the whole amount of the grant exclusively for the project as described in the funding request and not for any other purpose without the prior written consent of AGIT.
4. Extension of the project past the completion date specified in the funding application must be approved by AGIT.
5. Any unspent funding is to be refunded promptly to AGIT.
6. The Recipient will:
 - a. Recognise AGIT's contribution, by including the AGIT logo and acknowledge AGIT's funding of the project, in all project material, presentations, reports and/or media releases and provide evidence of this acknowledgement in a final report.
 - b. Permit AGIT to publicise the grant (Recipient name, amount and purpose) on its website, in newsletters and in other correspondence as deemed fit by AGIT.
 - c. Unless as otherwise agreed, provide a copy of any final report produced as part of the project.
 - d. Grants AGIT the right to use the report and include it on the AGIT website, newsletter or other correspondence.
 - e. The Recipient agrees to abide by any other terms and conditions imposed by AGIT in providing the grant and accepted by the Recipient.
 - f. Provide AGIT with a draft of any proposed media release for approval by AGIT.
7. The Recipient will provide:
 - a. Quarterly progress reports of the progress of the grant until completion.
 - b. Within 30 days of the completion date of the Grant period a grant acquittal report on the achievement of the project objectives and a full acquittal of the total project income and expenditure and of the grant income and expenditure
 - c. Provide additional supporting evidence of expenditure if requested.
8. Where AGIT provides funding of \$50,000 or more, the Grantee must:
 - a. Include an AGIT nominee on any project committee supervising the project work.
 - b. Provide AGIT with a copy of the project report for review and comment at least two weeks prior to finalisation and issue.

Funding Terms and Conditions: (continued)

Research and Funding Grants (continued)

9. AGIT reserves the right to disassociate itself with the project work at any time during the project and within two weeks after receipt of the copy of the project report for review and comment. The Recipient will, on receipt of notice of such in writing, remove recognition of AGIT's contribution, AGIT logo and acknowledgement of AGIT's funding of the project from all project material, presentations, reports and/or media releases.
10. Unless otherwise agreed, the Recipient grants AGIT an irrevocable non-exclusive royalty-free, worldwide licence and right (including the right to sublicense) to use the Project IP (the Intellectual Property developed in the course of carrying out the Project) for its own use.

Other Grants

1. The Recipient should be able to contribute a cash amount towards the cost of the activity or provide reasons why a cash contribution cannot be made.
2. If the grant is to assist the Recipient with providing a presentation, paper or a report by the recipient to a conference or meeting the Recipient is required to include AGIT's logo and recognise AGIT's contribution in the presentation, paper or report.
3. Within 30 days of the completion date of the grant period, the recipient is to provide AGIT with:
 - a. A claim for payment supported by copies of invoices, receipts or other documentation and, if applicable, converted into Australian currency at the conversion rate on the day.
 - b. A report addressed to the AGIT Board of the use of the grant and the outcome in meeting the objective of the funding.
 - c. An article, suitable for submission for publication in an industry journal or magazine on the activity undertaken and acknowledging AGIT's contribution towards the activity.
 - d. A copy of any presentation, paper or report produced as part of the grant
4. Grants AGIT the right to use the report and include any presentation, paper or report on the AGIT website, newsletter or other correspondence.
5. The Grantee agrees to abide by any other terms and conditions imposed by AGIT in providing the grant and accepted by the Grantee.

Administration

The Australian Pipelines and Gas Association performs the administration for the AGIT.
Please contact:

Peter Heffernan, Joint Secretary
Australian Gas Industry Trust
C/- APGA, PO Box 5416
KINGSTON ACT 2604

Tel: 02 6273 0577 Fax: 02 6273 0588 Email: info@agit.org.au or Pheffernan@apga.org.au

Australian Gas Industry Trust - Funding Application

Applicant Details

Organisation _____

ABN/ACN _____

Contact Name _____

Position in organisation _____

Telephone: _____ Facsimile: _____ Email: _____

Mailing Address _____

Project

Short Project Title: _____

Extended Project Title: _____

Project Commencement Date: _____ Project Completion Date: _____

What are the main elements of the project?

What are the project objective(s) or outcome(s)?

How do you propose to achieve the objective/s or outcomes?

Who will benefit from this project?

Australian Gas Industry Trust - Funding Application (continued)

What are the project milestones and dates?

How will you disseminate the results of the project to the industry?

Indicate support for this project from a sector of the gas industry

Additional comments relevant to the project

Why do you consider the AGIT an appropriate sponsor for the project?

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Financial

Amount of cash funding sought for the entire project: _____

Amount of cash funding requested from AGIT: _____

Amount of cash funding provided from other sources: _____

Have you obtained the guarantee of funding from other sources? _____

Is funding required at the beginning or end of the project? _____

A financial plan of the funding for the program should be included showing the cash and other contributions sought from AGIT and other sources, the estimated costs and other expenditures together with a cash flow for the expected dates for receipt of funding and payment of expenses, split, if multi-year funding is requested, over the grant period.

Australian Gas Industry Trust - Funding Application (continued)

Documentation

Please provide any additional information you consider relevant for consideration of the funding application including:

A brief history of the organisation, link to the organisation's website or, for an individual, the applicant's CV

Letter(s) of support from a sector of the gas industry

Other information considered relevant to assess the grant application.

The undersigned is applying for funding or is authorised to apply for funding on behalf of the organisation and, if granted funding, agrees to abide by the funding terms and conditions in this application or imposed by AGIT as agreed to as part of the funding.

Signed: _____

Date: _____
